Institute of Actuaries of India
Statutory body established under an Act of Parliament

Unit No. F-206, 2nd Floor, F Wing, Tower II, Seawoods Grand Central,
Plot no R-1, Sector 40, Nerul Road, Navi Mumbai - 400706
+91 22 6243 3333 +91 22 6243 3322

11 February 2022

Appointment of Deputy Manager - IT

IAI, a statutory body established under **The Actuaries Act 2006** (35 of 2006) for regulation of profession of Actuaries in India, is inviting applications for the post of "Deputy Manager".

Name of the Post	Deputy Manager - IT
No. of Post	One
Age **(as on 1st February 2021)**	Age between 25-35
Qualifications	**BCA, BSc IT, B Tech, BE Computers**
Experience	3 to 4 years
Emoluments and Benefits	Negotiable. Please indicate emoluments last drawn and expected.
What is expected?	1. Deep expertise and hands on experience with Web Applications and programming languages such as PHP, MySQL, HTML5 and CSS3. 2. User authentication and authorization between multiple systems, servers, and environments including cloud environment. 3. Understanding the architecture and design of websites. Working knowledge of application development life cycle right from concept stage to delivery and post launch support and convey effectively with all task progress, evaluations and suggestions. 4. Hands-on experience with Relational Databases - creation of database objects including complex Stored Procedures, triggers, cursors, tables, and views and other SQL joins. 5. Participate in software requirement meetings and analyze user needs to determine technical requirements. Understand product/business requirements to define system specifications. 6. Assist with solving technical problems when they arise 7. Reviewing current systems. Analyze code to find causes of errors and revise programs as needed. 8. Maintaining existing codebase, to include troubleshooting bugs and adding new features. 9. Testing the product in controlled, real situations before going live. 10. Excellent communication, analytical and interpersonal skills. 11. Ability to lead a project and grasp domain knowledge. 12. Knowledge of hardware and networking will be an added advantage.

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Term	Appointment is on a full-time basis
Selection Procedure	The candidate will be shortlisted based on knowledge, skill and other criteria. The selection procedure of shortlisted candidate shall be; ● Written test/ Computer test ● Personal interview Candidates who clear the written test, will be called for personal interview Selection will be based on the performance in the written test/ computer test and personal interview.
How to apply	Kindly apply by sending your CV at joyce@actuariesindia.org. Last date of submission of application is 31st March, 2022.